



CADET UNIT MONTHLY ROUTINE ORDERS

ISSUED BY

**MAJOR ANDREW SMITH
COMMANDING OFFICER**

111 (PEGASUS) RCAC SQUADRON
ROYAL CANADIAN AIR CADETS

ORDER NO. 2017-10-01

DATED 01 OCT 17

LAST ORDER 2017-09-01

DATED 01 SEP 17

Routine Orders are published under the authority, and the direction, of the Commanding Officer, RCSU (Pacific). Direction published herein carries the weight of an order from the Cadet Unit Commanding Officer and failure to adhere to such may result in appropriate administrative action. While it is the responsibility of the individual to ensure they read and adhere to Routine Orders, it is the responsibility of the leadership, at all levels, to ensure that their subordinates do so.

PART I – ADMINISTRATION

1. DUTY ROSTER

DATE	DUTY OFFICER	SR. DUTY NCO	JR. DUTY NCO	DUTY FLIGHT
2 OCT 17	Lt Rana, S	WO2 Chu, E	Sgt Zhou, K	Flight 2
16 OCT 17	OCdt Chiu, D	WO2 Shen, K	Sgt Zheng, M	Flight 3
23 OCT 17	Lt Tung, S	WO2 Lei, T	Sgt Yip, C	Flight 4
30 OCT 17	Lt Wyckhuyse, P	WO2 Jeon, J	Sgt Wong, A	Band

2. TRAINING

- (a) Mandatory training will occur every Monday evening from 1800hrs to 2130hrs at Bessborough Armoury located at 2025 West 11th Avenue, Vancouver, BC V6J 2C7 unless otherwise stated. Telephone contact for the squadron is 778-867-7111.
- (b) Weekly training will be conducted IAW the following training schedule:

EVENT	TIMING	RESPONSIBILITY
Armoury opens	1800	Duty Officer
NCOs arrive	NLT 1800	Individuals
NCO uniform inspection	1800 - 1815	SWO
Training Meeting	1815 - 1830	Instructors
Parade Fall-In	1830	SWO
Attendance	1835	Flight Commanders

Attendance Hand-In	1840	Flight Sergeants
Duty Officer marches on	1845	Duty Officer
Parade dismiss	1855	Squadron Commander
Period 1	1900 - 1930	Instructors
Period 2	1935 - 2005	Instructors
Break	2005 - 2020	Mandatory for all personnel
Period 3	2025 - 2055	Instructors
Cadets assemble Parade Sq	2105	Instructors
End of Closing Parade	2115	SWO
Duty Flight Clean Up	2120	Duty Officer
All Personnel Dismissal	2130	Mandatory for all personnel

- (c) All week night training shall end no later than 2200 hours, without the approval of the Commanding Officer.

2(1) WEEKLY TRAINING ROUTINE

DATE	ACTIVITY	LOCATION	OPI
MONDAY 1800 - 2200	Training Night	Bessborough Armoury 2025 W 11 th Ave Vancouver	Maj Smith, A
WEDNESDAY 1830 - 2100	Ground School	Langara College 100 W 49 th Ave Vancouver	Capt Dight / Lt Wyckhuyse, P
THURSDAY 1800 - 2100	Band Practice	South Hill Education Centre 6010 Fraser Street Vancouver	Capt Fallah, M

3. UPCOMING ACTIVITIES/EVENTS

- (a) The following activities will be conducted throughout the upcoming month. Cadets are obliged to refer to the squadron website at www.111air.ca prior to the activity in order to confirm whether or not changes have been made.

DATE	ACTIVITY	NUMBERS	LOCATION	OPI
OCT 14 TBD	Instructor Professional Development	20	Bessborough Armoury 2025 W 11 th Ave	Capt Fallah, M / Lt Ho, I

			Vancouver	
OCT 15 0900 - 1630	NCO Professional Development	20	Bessborough Armoury 2025 W 11 th Ave Vancouver	Capt Fallah, M / Lt Ho, I
OCT 7, 21 1600 - 2100	BC Lions Cadet Flag Party	3	BC Place 777 Pacific Blvd Vancouver	Lt Wyckhuyse, P
OCT 21 TBD	Duke of Ed Hike	20	Squamish Chief	Major Smith, A
OCT 28 – 29 TBD	Tag Days	100	Bessborough Armoury 2025 W 11 th Ave Vancouver	CI Kim, S

PART II – PERSONNEL

4. UNIT APPOINTMENTS/OFFICER QUALIFICATIONS

(a) The following officer appointments are in effect from 01 Sep 17 to 31 Aug 18 inclusive, save and except for where these appointments have been made for a term exceeding the specified time, or are changed under the authority of the Commanding Officer:

APPOINTMENT	OFFICER
Commanding Officer	Maj Andrew Smith
Deputy Commanding Officer	Capt Melodie Fallah
Administration Officer	CI Susan Kim
Supply Officer	Lt Paul Wyckhuyse
Assistant Supply Officer	CV Thomas Kong
Training Officer	Capt Melodie Fallah
Assistant Training Officer	Lt Ivy Ho
Level 1a Officer	CV Seto Gugasyan
Level 1b Officer	CV Aaron Tai
Level 2 Officer	CI Edwin Sy
Level 3 Officer	CV Charmaine Magday
Level 4 Officer	CI Catherine Magday

- (b) All range activities, occurring on military training sites will be conducted IAW 39 Bgde Range Standing Orders, 15th Fd Arty Rgt's Range Standing Orders and PRCI 109.

4(3) DND 404

- (a) The following officers/civilian instructors hold a valid DND 404 with DDC:
- i. Maj Smith, A
 - ii. Lt Tung, S
 - iii. Lt Wyckhuyse, P
 - iv. Lt Ho, I
 - v. Lt Rana, S

5. STAFF – CIC OFFICER TRANSACTIONS

5(1) STAFF – CIC OFFICER VOLUNTARY SERVICE

- (a) Voluntary service in support of cadet training, assigned by the Commanding Officer either verbally or in writing, throughout the month of September will be performed by the following members:
- i. Maj Smith, A
 - ii. Capt Fallah, M
 - iii. Lt Tung, S
 - iv. Lt Wyckhuyse, P
 - v. Lt Ho, I
 - vi. Lt Rana, S
 - vii. OCdt Chiu, S

Except for when that service forms part of that member's paid entitlement for which they receive remuneration. (IAW CATO 23-11 and the members signed Cdt 167).

5(2) STAFF – MILITARY VOLUNTEERS (NON-CIC)

- (a) IAW CATO 23-07, the following members of the Regular Force or Primary Reserve are authorized to perform voluntary service in support of cadet training with 111 RCACS:

Service Number	Rank/Name	Home/Parent Unit	Volunteer Expire Date

6. STAFF – CIVILIAN INSTRUCTORS

(a) IAW CATO 23-05, the following civilian instructors are currently authorized to parade with 111 RCACS:

Service Number	Name	Agreement Expire Date
C76 498 359	Edwin Sy	Apr 29, 2021
V52 880 507	Catherine Magday	Apr 29, 2021
R38 592 225	Susan Kim	June 12, 2021

(b) On days of the month for which the above named civilian instructors do not receive remuneration, they will act as volunteers in support of cadet training with 111 RCACS IAW CATO 23-07.

6(1) STAFF – CIVILIAN VOLUNTEERS

(a) IAW CATO 23-07, the following civilians are authorized to act as volunteers in support of cadet training with 111 RCACS under the direct supervision of a CIC officer or CI:

Volunteer Card Number	Name	Volunteer Card Expire Date
4173	Jewel Del Rosario	02/21
4171	Karina Chan	04/21
4202	Seto Gugasyan	05/21
4287	Aaron Tai	09/21
1612	Sandra McLeod	01/22
	Charmaine Magday	
	Thomas Kong	

7. CADETS – ADMINISTRATIVE TRANSACTIONS

(a) The following cadets are TOS:

Last Name	First Name	Effective Date	Documents Outstanding
Chen	Rongyu	2017-09-20	NA
Deruchie	Jason Douglas	2017-09-25	NA
Downes	Dellan Patrick	2017-09-25	NA
Fung	Alan Kin Chun	2017-09-20	NA
Hao	Xin Yi	2017-09-20	NA
Ho	Vincent Pinn-Kwan	2017-09-20	NA
Huang	Erica	2017-09-20	NA
Lau	Brandon	2017-09-20	NA

Li	Colin Lin Rui	2017-09-25	NA
Liu	Odin	2017-09-20	NA
Lung	Alicia Ai Yi	2017-09-20	NA
Ouyang	Ryan	2017-09-25	NA
Rojas	Jiarrel James Cabral	2017-09-20	NA
Shandler	Connell Dean	2017-09-25	NA
Su	Marcus	2017-09-20	NA
Tse	Ivan Ming Tong	2017-09-20	NA
Wang	David	2017-09-25	NA
Wang	Xin Rui (William)	2017-09-20	NA
Wang	Xin Yuan (Andy)	2017-09-20	NA
Wong	Joshua	2017-09-20	NA
Wu	Jialong	2017-09-20	NA
Wu	Yicheng (Charlie)	2017-09-20	NA
Wu	Yipeng (Pat)	2017-09-20	NA
Yeung	Brandon Brad	2017-09-20	NA
Yip	Mason Shing Chi	2017-09-20	NA
Young	Phoebe J	2017-09-20	NA
Yu	Wei Chen (Mike)	2017-09-20	NA
Zhen	Katherine	2017-09-20	NA

(b) The following cadets are SOS:

Rank	Last Name	First Name	TOS Date	SOS Date
LAC	Almohammad	Firas		2017-09-18
WO2	Ballesteros	Christopher		2017-09-11
Sgt	Chau	Erick		2017-09-11
Cpl	Chou	Brian		2017-09-18
Sgt	Dammholz	Sabrina		2017-09-18
LAC	Doan	Hong Anh		2017-09-18
AC	Dong	Christopher		2017-09-11
LAC	Elliott	Cameron		2017-09-11
FCpl	Fung	Michelle		2017-09-18
Cpl	Kritskiy	Anton		2017-09-18
Cpl	Lee	Brandon		2017-09-18
LAC	Li	Ian		2017-09-11
LAC	Li	Ike		2017-09-11
Sgt	Liu	Yucella		2017-09-18
LAC	Liu	Siyan (Jacky)		2017-09-18
FCpl	Liu	Vivien		2017-09-18
LAC	Liu	Yan Jun (Victoria)		2017-09-18

Sgt	Lo	Kelvin		2017-09-25
LAC	Luelfesmann	Jonathan		2017-09-18
WO2	Lui	Curtis		2017-09-11
Cpl	Lung	Cassandra		2017-09-18
WO1	Macapobre	Francis		2017-09-11
Cdt	Mo	Jing Ran		2017-09-25
FSgt	Sze	Michelle		2017-09-11
FSgt	To	Emily		2017-09-11
Sgt	Tse	Karen		2017-09-11
Sgt	Wong	Vivian		2017-09-11
Sgt	Wong	Cynthia		2017-09-11
LAC	Wu	Alan Houwing		2017-09-25
Cpl	Xie	Tiffany		2017-09-11

(c) The following cadets are transferred to another squadron:

Rank	Last Name	First Name	SOS Date	Gaining Unit
Sgt	Rana	Kelsey	2017-09-18	59
FCpl	Wang	Guan Yi (Garry)	2017-09-06	777
Cpl	Xiang	Elizabeth	2017-09-11	2472

(d) The following cadets are on approved leave of absence:

Rank	Last Name	First Name	Start Date	End Date

7(1) CADET – PROMOTIONS AND AWARDS

(a) The following cadets are promoted to the specified rank effective the date noted:

Rank	Last Name	First Name	Date
WO1	Yoon	Kira	2017-09-25
WO2	Chu	Emma	2017-09-25
WO2	Jeon	Joseph	2017-09-25
WO2	Lei	Tristan	2017-09-25
WO2	Shen	Karen	2017-09-25
FSgt	Cai	Victor	2017-09-25
FSgt	Chan	Jeffrey	2017-09-25
FSgt	Chun	Jacob	2017-09-25
FSgt	Ng	William	2017-09-25
FSgt	Ochitwa	Oryssia	2017-09-25
FSgt	Strangway	Derek	2017-09-25

FSgt	Woolvett	Rogan	2017-09-25
FSgt	Adam	Wu	2017-09-25
Sgt	Chaguir	Sarah	2017-09-25
Sgt	Ho	Justin	2017-09-25
Sgt	Hou	Jason	2017-09-25
Sgt	Huang	Lin Ran	2017-09-25
Sgt	Kwan	Darren	2017-09-25
Sgt	Lau	Elliott	2017-09-25
Sgt	Lin	Winnie	2017-09-25
Sgt	Liu	Jessica	2017-09-25
Sgt	Su	Lauren	2017-09-25
Sgt	Vo	Peter	2017-09-25
Sgt	Wong	Athena	2017-09-25
Sgt	Yip	Chloe	2017-09-25
Sgt	Zheng	Maven	2017-09-25
Sgt	Zhou	Krystal	2017-09-25

(b) Congratulations to the following cadets who have received awards/scholarships:

Rank	Last Name	First Name	Award	Date

(c) The following cadets are participating in the Duke of Edinburgh award program:

Rank	Last Name	First Name	Award Level
Cdt	Ahmed	Hyder	
Sgt	Cheung	Aidan	
WO2	Chiu	Larissa	
Cpl	Choi	Laura	
WO2	Chu	Emma	
WO2	Guo	Jesse	
Sgt	Ho	Justin	
Sgt	Hou	Jason	
Cpl	Hou	Ivy	
Sgt	Huang	Lin Ran	
WO2	Jeon	Joseph	
Sgt	Kwan	Darren	
FCpl	Lai	Jing Tao	
Cpl	Lee	Sarah	
WO2	Li	Tiffany	
Sgt	Lin	Ying Xian	

FSgt	Ochitwa	Oryssia	
WO2	Shen	Karen	
Cpl	Shen	Feiyang	
FSgt	Strangway	Derek	
FCpl	To	Edna	
FSgt	Wong	Justin	
Sgt	Wong	Athena	
FSgt	Wu	Adam	
FCpl	Xia	Eason	
Sgt	Yip	Chloe	
WO1	Yoon	Kira	
Cpl	Zhang	Anne	

PART III NOTICES

8. MONTHLY NOTICES

- (a) Please do not drop off cadets at the round-about. Parking will be strictly enforced.
(b) Oct 9th Squadron Stand Down for Thanksgiving Day.

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A. Smith

Major
Commanding Officer

Distribution List

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