



## CADET UNIT MONTHLY ROUTINE ORDERS

ISSUED BY

**MAJOR ANDREW SMITH  
COMMANDING OFFICER**

111 (PEGASUS) RCAC SQUADRON  
ROYAL CANADIAN AIR CADETS

**ORDER NO. 2017-11-01**

**DATED 01 NOV 17**

**LAST ORDER 2017-10-01**

**DATED 01 OCT 17**

Routine Orders are published under the authority, and the direction, of the Commanding Officer, RCSU (Pacific). Direction published herein carries the weight of an order from the Cadet Unit Commanding Officer and failure to adhere to such may result in appropriate administrative action. While it is the responsibility of the individual to ensure they read and adhere to Routine Orders, it is the responsibility of the leadership, at all levels, to ensure that their subordinates do so.

### PART I – ADMINISTRATION

#### **1. DUTY ROSTER**

DATE	DUTY OFFICER	SR. DUTY NCO	JR. DUTY NCO	DUTY FLIGHT
6 NOV 17	Lt Ho, I	FSgt Wu, A	Sgt Wong, A	Flight 1
20 NOV 17	OCdt Chiu, D	FSgt Ng, William	Sgt Vo, P	Flight 2
27 NOV 17	Lt Tung, S	FSgt Strangway, D	Sgt Su, L	Flight 3

#### **2. TRAINING**

- (a) Mandatory training will occur every Monday evening from 1800hrs to 2130hrs at Bessborough Armoury located at 2025 West 11<sup>th</sup> Avenue, Vancouver, BC V6J 2C7 unless otherwise stated. Telephone contact for the squadron is 778-867-7111.
- (b) Weekly training will be conducted IAW the following training schedule:

EVENT	TIMING	RESPONSIBILITY
Armoury opens	1800	Duty Officer
NCOs arrive	NLT 1800	Individuals
NCO uniform inspection	1800 - 1815	SWO
Training Meeting	1815 - 1830	Instructors
Parade Fall-In	1830	SWO
Attendance	1835	Flight Commanders
Attendance Hand-In	1840	Flight Sergeants
Duty Officer marches on	1845	Duty Officer

Parade dismiss	1855	Squadron Commander
Period 1	1900 - 1930	Instructors
Period 2	1935 - 2005	Instructors
Break	2005 - 2020	Mandatory for all personnel
Period 3	2025 - 2055	Instructors
Cadets assemble Parade Sq	2105	Instructors
End of Closing Parade	2115	SWO
Duty Flight Clean Up	2120	Duty Officer
All Personnel Dismissal	2130	Mandatory for all personnel

(c) All week night training shall end no later than 2200 hours, without the approval of the Commanding Officer.

### 2(1) WEEKLY TRAINING ROUTINE

DATE	ACTIVITY	LOCATION	OPI
MONDAY 1800 - 2200	Training Night	Bessborough Armoury 2025 W 11 <sup>th</sup> Ave Vancouver	Maj Smith, A
WEDNESDAY 1830 - 2100	Ground School	Langara College 100 W 49 <sup>th</sup> Ave Vancouver	Capt Dight / Lt Wyckhuyse, P
THURSDAY 1800 - 2100	Band Practice	South Hill Education Centre 6010 Fraser Street Vancouver	Capt Fallah, M
FRIDAY 1800 - 2130	Range	Bessborough Armoury 2025 W 11 <sup>th</sup> Ave Vancouver	Lt Wyckhuyse, P
SATURDAY / SUNDAY 0800 – 1600	Snowshoeing/Hiking	Seymour Mtn.	Maj Smith, A
SUNDAY 1400 - 1700	Drill Team Practice	Bessborough Armoury 2025 W 11 <sup>th</sup> Ave Vancouver	CI Magday, C / CV Magday, C
SUNDAY 1700 - 1900	Rifle Drill Team Practice / First Aid Practice	Bessborough Armoury 2025 W 11 <sup>th</sup> Ave Vancouver	OCdt Chiu, D / CV del Rosario, J

### 3. UPCOMING ACTIVITIES/EVENTS

(a) The following activities will be conducted throughout the upcoming month. Cadets are obliged to refer to the squadron website at [www.111air.ca](http://www.111air.ca) prior to the activity in order to confirm whether or not changes have been made.

DATE	ACTIVITY	NUMBERS	LOCATION	OPI
NOV 4 0900 – 1700	Recruit Training	40	Bessborough Armoury 2025 W 11 <sup>th</sup> Avenue Vancouver	Capt Fallah, M
NOV 4 0800 - 1600	Ground School	25	Boundary Bay Airport 7800 Alpha Way, Delta	Lt Wyckhuysen, P
NOV 4, 5 0930 - 1630	Poppy Tagging	15	Branch 26 of ANAVETS 727 E 49 <sup>th</sup> Avenue Vancouver	CI Kim, S
NOV 4 1730 - 1830	Poppy Tagging at BC Lions Game	6	BC Place 777 Pacific Blvd Vancouver	Maj Smith.A
NOV 4 1730 - 2100	Salute to Veterans BC Lions Game Flag Party	6	BC Place 777 Pacific Blvd Vancouver	Lt Fernandas Lt Rana
Nov 11 0800 - 1300	Remembrance Day Parades: 1. Remembrance Day Parade – Victory Square  2. Vancouver Flag Party  3. Remembrance Day – Veterans Service	120  6  10	Victory Square West Hastings Street Vancouver  Victory Square West Hastings Street Vancouver  Brock Fahrni 4650 Oak Street Vancouver	Maj Smith, A  Lt Suman, R  CI Sy, E

NOV 18, 19 0800 - 1700	Power Fam Flying	36	Boundary Bay Airport 7800 Alpha Way Delta	Lt Wyckhuyse, P
NOV 24 1630 – NOV 26 1600	Level 3/4 FTX	65	Area C Chilliwack	Lt Tung, S

**PART II – PERSONNEL**

**4. UNIT APPOINTMENTS/OFFICER QUALIFICATIONS**

(a) The following officer appointments are in effect from 01 Sep 17 to 31 Aug 18 inclusive, save and except for where these appointments have been made for a term exceeding the specified time, or are changed under the authority of the Commanding Officer:

<b>APPOINTMENT</b>	<b>OFFICER</b>
Commanding Officer	Maj Andrew Smith
Deputy Commanding Officer	Capt Melodie Fallah
Administration Officer	CI Susan Kim
Supply Officer	Lt Paul Wyckhuyse
Assistant Supply Officer	CV Thomas Kong
Training Officer	Capt Melodie Fallah
Assistant Training Officer	Lt Ivy Ho
Level 1a Officer	CV Seto Gugasyan
Level 1b Officer	CV Aaron Tai
Level 2 Officer	CI Edwin Sy
Level 3 Officer	CV Charmaine Magday
Level 4 Officer	CI Catherine Magday
Level 5 Officer	OCdt Desmond Chiu and CV Jewel del Rosario
Standard Officer	Lt Ivy Ho
Assistant Standard Officer	Lt Suman Rana
Director of Music	Capt Melodie Fallah
Band Officer	Capt Melodie Fallah
Assistant Band Officer	CV Aaron Tai and CV Thomas Kong
Drill Team Officer	CV Charmaine Magday
Effective Speaking	CI Susan Kim
First Aid Team Officer	CV Jewel del Rosario
Ground Operations Officer	Lt Steven Tung
Assistant Grounds Operations Officer	CV Amy Lui



- iii. Lt Ho, I
- iv. Lt Rana, S

**5. STAFF – CIC OFFICER TRANSACTIONS**

**5(1) STAFF – CIC OFFICER VOLUNTARY SERVICE**

- (a) Voluntary service in support of cadet training, assigned by the Commanding Officer either verbally or in writing, throughout the month of September will be performed by the following members:
- i. Maj Smith, A
  - ii. Capt Fallah, M
  - iii. Lt Tung, S
  - iv. Lt Wyckhuysen, P
  - v. Lt Ho, I
  - vi. Lt Rana, S
  - vii. OCdt Chiu, S

***Except*** for when that service forms part of that member’s paid entitlement for which they receive remuneration. (IAW CATO 23-11 and the members signed Cdt 167).

**5(2) STAFF – MILITARY VOLUNTEERS (NON-CIC)**

- (a) IAW CATO 23-07, the following members of the Regular Force or Primary Reserve are authorized to perform voluntary service in support of cadet training with 111 RCACS:

Service Number	Rank/Name	Home/Parent Unit	Volunteer Expire Date

**6. STAFF – CIVILIAN INSTRUCTORS**

- (a) IAW CATO 23-05, the following civilian instructors are currently authorized to parade with 111 RCACS:

Service Number	Name	Agreement Expire Date
C76 498 359	Edwin Sy	Apr 29, 2021
V52 880 507	Catherine Magday	Apr 29, 2021
R38 592 225	Susan Kim	June 12, 2021

- (b) On days of the month for which the above named civilian instructors do not receive remuneration, they will act as volunteers in support of cadet training with 111 RCACS IAW CATO 23-07.

#### **6(1) STAFF – CIVILIAN VOLUNTEERS**

- (a) IAW CATO 23-07, the following civilians are authorized to act as volunteers in support of cadet training with 111 RCACS under the direct supervision of a CIC officer or CI:

<b>Volunteer Card Number</b>	<b>Name</b>	<b>Volunteer Card Expire Date</b>
4173	Jewel Del Rosario	02/21
4171	Karina Chan	04/21
4202	Seto Gugasyan	05/21
4287	Aaron Tai	09/21
1612	Sandra McLeod	01/22
4679	Charmaine Magday	05/22
4694	Amy Yee Mun Lui	09/22
	Thomas Kong	

#### **7. CADETS – ADMINISTRATIVE TRANSACTIONS**

- (a) The following cadets are TOS:

<b>Last Name</b>	<b>First Name</b>	<b>Effective Date</b>	<b>Documents Outstanding</b>
Bruechert	Markus	2017-10-03	NA
Chen	Olivia Yong Shi	2017-10-23	NA
Cheung	Artemis	2017-10-30	NA
Huang	Guo	2017-10-16	NA
Jiang	Jun Han (Oscar)	2017-10-30	NA
Li	Zi Hou	2017-10-23	NA
Liang	Natalie Chin You	2017-10-02	NA
MacAdams	Finnegan Hawksley	2017-10-02	NA
Tao	Zi Hou (Jack)	2017-10-30	NA
Wang	Dylan	2017-10-02	NA
Warren	Nicolas	2017-10-16	NA
Yu	Ka Yuet	2017-10-23	NA
Zhu	William Bao Hua	2017-10-02	NA

(b) The following cadets are SOS:

Rank	Last Name	First Name	TOS Date	SOS Date
WO2	Guo	Jesse		2017-10-16
LAC	Lu	Bozhou Joey		2017-10-16
Cdt	Wang	David		2017-10-16
FCpl	Xia	Eason		2017-10-16
Cpl	Yeh	Cheng Fang Melvin		2017-10-16
FCpl	Zhou	Jasper		2017-10-16
Cpl	Zhu	Xu Cheng Garrett		2017-10-16

(c) The following cadets are transferred to another squadron:

Rank	Last Name	First Name	SOS Date	Gaining Unit

(d) The following cadets are on approved leave of absence:

Rank	Last Name	First Name	Start Date	End Date

#### 7(1) CADET – PROMOTIONS AND AWARDS

(a) The following cadets are promoted to the specified rank effective the date noted:

Rank	Last Name	First Name	Date
Cpl	Ahmed	Hyder	2017-10-23
Cpl	Al-Mohammad	Omar	2017-10-23
Cpl	Chan	Skyler	2017-10-23
FCpl	Chen	Donald	2017-10-23
Cpl	Chen	Oscar	2017-10-23
Cpl	Ching	Nathan	2017-10-23
FCpl	Choi	Laura	2017-10-23
WO2	Du	Liam	2017-10-23
FCpl	Guan	Emily	2017-10-23
FCpl	Ho	Kanson	2017-10-23
FCpl	Hou	Ivy	2017-10-23
Cpl	Huang	Guo	2017-10-23
Cpl	Huang	Jessica	2017-10-23
Sgt	Huang	Lin Ran	2017-10-23
Cpl	Hurt	Terence	2017-10-23
Cpl	Hwang	Ellie	2017-10-23
Cpl	Jia	Justin	2017-10-23



FCpl	Kewas	Abigail	2017-10-23
Cpl	Le	Christine	2017-10-23
FCpl	Lee	Sarah	2017-10-23
Cpl	Li	Joseph	2017-10-23
Cpl	Liu	Edward	2017-10-23
Sgt	Liu	Jessica	2017-10-23
FCpl	Liu	Susie	2017-10-23
FCpl	Lui	Annabelle	2017-10-23
FCpl	Lung	Brianna	2017-10-23
FCpl	Luo	Shidong	2017-10-23
FCpl	Mei	Ryan	2017-10-23
LAC	Ouyang	Ryan	2017-10-23
Cpl	Park	Timothy	2017-10-23
FCpl	Poon	Nathan	2017-10-23
FCpl	Porter	Charles	2017-10-23
FCpl	Shen	Sam	2017-10-23
Cpl	Shiu	Ivan	2017-10-23
FCpl	Shiu	Regan	2017-10-23
Cpl	Tse	Tommy	2017-10-23
Sgt	Vo	Peter	2017-10-23
FCpl	Wang	Xin Chi	2017-10-23
LAC	Wen	Raymond	2017-10-23
FCpl	Wong	Ellton	2017-10-23
FCpl	Xu	Amy	2017-10-23
Cpl	Yu	Jenny	2017-10-23
FCpl	Zhen	Kelly	2017-10-23
Cpl	Zhu	Kathleen	2017-10-23
FCpl	Zhu	Peter	2017-10-23

(b) Congratulations to the following cadets who have received awards/scholarships:

Rank	Last Name	First Name	Award	Date
FCpl	Hou	Ivy	Bronze Duke of Ed Medal	2017-10-16
Sgt	Hou	Jason	Bronze Duke of Ed Medal	2017-10-16
FSgt	Chan	Jeffrey	4 Yr Long Service Medal	2017-10-30
Cpl	Ji	Leo	4 Yr Long Service Medal	2017-10-30
FSgt	Ng	William	4 Yr Long Service Medal	2017-10-30
FSgt	Strangway	Derek	4 Yr Long Service Medal	2017-10-30
FSgt	Woolvett	Rogan	4 Yr Long Service Medal	2017-10-30
FSgt	Cheung	Aidan	5 Yr Long Service Medal	2017-10-30

WO2	Chiu	Larissa	5 Yr Long Service Medal	2017-10-30
WO2	Chu	Emma	5 Yr Long Service Medal	2017-10-30
WO2	Du	Liam	5 Yr Long Service Medal	2017-10-30
WO2	Jeon	Joseph	5 Yr Long Service Medal	2017-10-30
Sgt	Lau	Andrea	5 Yr Long Service Medal	2017-10-30
WO2	Lei	Tristan	5 Yr Long Service Medal	2017-10-30
WO2	Li	Tiffany	5 Yr Long Service Medal	2017-10-30
WO2	Shen	Karen	5 Yr Long Service Medal	2017-10-30
FSgt	Wong	Justin	5 Yr Long Service Medal	2017-10-30
WO1	Yoon	Kira	5 Yr Long Service Medal	2017-10-30

**PART III NOTICES**

**8. MONTHLY NOTICES**

- (a) Please do not drop off cadets at the round-about. Parking will be strictly enforced.  
(b) Stand down on Monday, Nov 13<sup>th</sup>.

*// original signed//*

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**A. Smith**

Major  
Commanding Officer

Distribution List

111 RCACS Staff	12*	111 RCACS WO1	1*
Air Office – RCSU (Pac)	1*	ACICO	1*
Sqn OR	1	Notice Board	1
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\* Via electronic delivery